

eckersley oxford

our past building your future



English language training in Oxford

2014



Excellence since 1955

Eckersley Oxford is one of the first English language schools established in Oxford. We were founded in 1955 and since then we have been helping students from all over the world to achieve their goals.

During our long history we have always tried to introduce new ways to encourage students to develop their language skills. Our aim is to promote communication in an international environment and we have all the latest technology to support your learning.

The staff of Eckersley Oxford, both academic and administrative are highly trained and will deal with your specific needs so that you can achieve your ambitions, whatever they may be.

There is a friendly and professional approach at the school and we find that every year many students return to us and recommend us to friends and colleagues.

We look forward to welcoming you to Eckersley Oxford soon.

School features

- Courses for adults, minimum age 16
- Excellent location in the city centre
- School open all year round
- Maximum 8 students per class and 12 students in workshops
- Hand-picked professional teachers
- Accredited by the British Council and English UK
- Trinity College validated CertTESOL course provider
- Recognised centre for Cambridge exam preparation courses
- Courses start every Monday

School facilities

- 10 modern classrooms most of them equipped with interactive whiteboards
- State-of-the-art media lab
- Comprehensive library and self-study resources
- Free WiFi in the building
- Well-equipped students' room: TV, DVD player, piano, guitar, table tennis and kitchen facilities
- Newspapers available every day
- Roof garden lounging area



Our commitment

- * We support you in reaching your maximum potential
- * We tailor our lessons to meet the needs of both the group and the individual
- * We encourage you to take an official exam
- * We provide plenty of opportunities to practise the language
- * We make sure staying with a host family is the best learning and cultural experience for you

Why choose Eckersley Oxford?

Joon-Soep So, 17 years
Intensive English + CAE Preparation
14/07-09/08 2013



I decided to visit Eckersley Oxford to improve my English skills and to prepare for the CAE exam. I gradually improved my English and the results really surprised me! I had a lot of fun in class and the teachers showed us the funny side of learning English.

Nicolas de Saint Sernin
General English + IELTS Exam Preparation
15/07- 16/08 2013



I decided to come to Eckersley after my brother told me that, for him, it was the best language school he knows. I had five weeks to prepare for my IELTS exam and in this short period of time, I was able to improve my English how I wanted to. However, I didn't do it alone- there was a whole staff of teachers to help me find the best ways to improve. It was a nice experience and I recommend anyone who wants to learn English to come to Eckersley.



The learning experience

We are committed to making a significant impact on your learning experience. We work hard to deliver a course that suits your needs but we also have high expectations of you so we can help you to achieve your potential.

Our methodology is based on the belief that effective learning starts with a comfortable environment that eases communication, leading to greater fluency which in turn leads on to greater accuracy. We have unique academic programmes which are personalised to respond to your language requirements. Our engaging lessons will activate your English and challenge you constantly. As well as grammar, vocabulary and pronunciation we work on your spoken performance with activities focusing on practical skills such as presentation techniques, creative thinking and cultural differences.

Levels of English offered

Our courses are aligned to the Common European Framework of Reference for Languages (CEFR). This internationally recognised framework describes language ability in a scale of levels which ranges from A1 for beginners to C2 for those who have mastered the English language.

Our classes start at A2 level (Elementary); students at A1 level can only enrol for one-to-one tuition.

C2: Proficiency
C1: Advanced
B2: Upper intermediate
B1: Lower intermediate
A2: Elementary
A1: Beginner

A typical day at Eckersley Oxford

08:45 - 09:00	Plenary session: news review	
09:00 - 10:00	Spoken Performance Workshop	Max 12 per class
10:00 - 10:30	Team Project	Max 8 per class
10.30 - 11:00	Break	
11.00 - 12.00	Speaking and listening skills	Max 8 per class
12:00 - 13:00	Grammar and vocabulary	Max 8 per class
13:00 - 14:00	Lunch	
14:00 - 15:00	Reading and writing skills	Max 8 per class
15:00 - 15:15	Break	
15:15 - 16:15	Masterclass	Max 12 per class
16:15 - 16:30	Plenary session: consolidation	

Every lesson is of 60 minutes' duration



Language skills lessons to develop accuracy in expression

By focusing on the four skills of writing, speaking, listening and reading, these sessions teach you the mechanics of the language so that you can understand its structures and how it works. The teacher will bring these aspects of the language to life through a variety of activities to engage and enthuse you. Sessions will use a range of materials to stimulate and challenge you and prepare you for using English in the communication skills workshops and beyond.

Communication skills lessons to build your confidence and fluency

Plenary sessions: A 15 minute session held at the beginning and end of each day. The morning session acts as a warm up session, with students presenting feedback on topical news items. The afternoon session gives students an opportunity to reflect on the learning experiences from their day.

Spoken Performance Workshop: Under a teacher's guidance, students are set tasks which challenge them to develop their speaking skills across a range of different everyday situations and experiment with their newly acquired language.

Masterclass: Students follow individual study plans under the close supervision of their teacher. The teacher sets each student learning projects tailored to them personally.

Team Project: In small teams, students are asked to work together to produce and deliver a piece of work. Students will develop problem solving, collaboration, organisation and planning skills.

Guided Study: The study centre, with its computers, CD-ROMs, books, videos and DVDs, as well as additional practice materials, is used after class hours for self-study.

60 minute lessons: Every lesson is of 60 minutes' duration.

Intensive course - 27.5 hours

This course is structured so you can advance your language skills during the morning lessons while working on specific areas of interest in the afternoon.

Semi-intensive course - 18 hours

Studying for part of the day gives you time to use the learning facilities for self-study, or explore Oxford and practise what you have learned in the classroom.

Course fees per week – start every Monday of the year

Hours per week	2-3 weeks	4-7 weeks	8-11 weeks	12+ weeks
Intensive course - 27.5 hours	£448	£423	£398	£373
Semi-intensive course - 18 hours	£304	£279	£254	£229

For one week price please add a supplement of £85 to the 2-3 week prices.



Focus on exam techniques and make faster progress to achieve your goals

Every morning your lessons are focused on improving your skills and fluency, acquiring new vocabulary and confidence. In the afternoons your lessons will focus on your chosen exam: **IELTS** or **Cambridge English**.

In both exam preparation courses you learn about how the exams work and get plenty of practice with the specific types of questions found in the exams. While in the IELTS lessons you study to expand your academic vocabulary, in the Cambridge exam lessons you work towards improving your general skills.

Start your **IELTS** course on any Monday of the year. Minimum course duration is 2 weeks. The IELTS exam is offered approximately once a month depending on the time of the year.

Cambridge Exams Preparation courses start on **5 January, 13 April** and **5 October**.

Cambridge English Exams take place on the following dates: **FCE: 8 March, 7 June** and **13 December**. **CAE: 15 March, 7 June** and **6 December**.

IELTS exam preparation

The IELTS exam is designed for people who want to study at an English-speaking university.

The exam modules are made up of four parts: listening, reading, writing and speaking. IELTS results are graded from 1 (non-user) to 9 (expert user).

Depending on the requirements of your chosen university course, you may be required to achieve IELTS 5.0 for pre-foundation programmes, IELTS 6.0 for undergraduate courses and IELTS 6.5 for postgraduate courses.

Cambridge exam preparation

Cambridge exams are well known for their high quality assessment of English skills in real life situations. This certification is connected to the Common European Framework of Reference for Languages (CEFR) as follows:

First Certificate in English (FCE) is an upper intermediate exam (CEFR B2) and it is designed for people who can use everyday English for work or study purposes.

Certificate in Advanced English (CAE) is a high-level exam in English (CEFR C1) for demanding professional and academic situations.

Course fees per week – start every Monday of the year

1 week	2-3 weeks	4-7 weeks	8-11 weeks	12+ weeks
£533	£448	£423	£398	£373

Exam fee: £138



One-to-One lessons: a personalised and effective method of language learning

One-to-one lessons provide a personalised programme which allows you to make fast progress. This is possible because you have the undivided attention of your teachers who create the course to your specific level and language needs.

One-to-one tuition ensures that:

- the course content is tailored to your academic or career objectives
- special attention is paid to your individual problem areas
- you study at your own pace
- your time is better spent because you concentrate on what matters to you
- you are more confident to perform effectively in an academic or professional environment
- students wishing to take an official exam revise past papers under real exam conditions

Course options

Add 5 hours of one-to-one lessons to your Intensive English course or Semi-intensive course.

Please contact us if you wish to add any other combination of one-to-one lessons to your main course or if you want us to organise a full-time one-to-one programme for you. For example you can book the intensive course + 10 hours per week or take 15, 20 or 30 hours of one-to-one lessons per week.

Prices for one-to-one lessons

	2-3 weeks	4-7 weeks	8-11 weeks	12+ weeks
5 Tutorials per week	£358	£333	£308	£283
10 Tutorials per week	£716	£691	£666	£641
15 Tutorials per week	£1074	£1049	£1024	£999
20 Tutorials per week	£1432	£1407	£1382	£1357
30 Tutorials per week	£2148	£2123	£2098	£2073

For one week price please add a supplement of £85 to the 2-3 week prices.



You will feel at home in your accommodation

Our Accommodation and Welfare Manager will make sure your accommodation suits your needs and that you feel comfortable and welcomed during your stay with us.

Homestay

Living with a host family is a great way to practise your English outside class and experience the British way of life. Our host families are carefully selected and quality checked to make sure that they meet our high standards. All our families have been visited to make sure that they will provide comfortable accommodation for you and be welcoming hosts.

Most of the families live in the residential areas of Oxford and are all no more than 30 minutes away by public bus. Our families are from a variety of different backgrounds and are at different stages in their lives; some couples with young children, some older couples whose children have left home, single people and some older retired people. Most homes are in the residential areas around the city and typical English houses usually have pleasant gardens with trees and green spaces close by.

Your family will provide you with a comfortable single room and breakfast and dinner every day.

Once your homestay is reserved we will send you the address and a brief description of the accommodation.

Homestay price per week

half-board standard single room	half-board single room with private bathroom
£182	£282



We recognise that some students may prefer not to stay with a host family, we can therefore arrange accommodation with either a residence or a hotel.

Residence

We have a number of residential options around the city and suburbs to cater for all budgets and accommodation requirements. Ranging from University college accommodation to private clusters of flats.

Residential accommodation is organised on an ad-hoc basis. If you are interested, please contact the school and we will inform you of the options available at the time.

Hotel accommodation

Oxford is home to a range of hotels and Bed and Breakfasts (B&Bs), whether it be sleek and contemporary or traditional and homely. The city has a range of hotels to suit every budget, and many are situated within walking distance of the School. Bed and Breakfasts provide students with privacy and many of the facilities of hotels, with the addition of hearty home cooked breakfasts and a traditional suburban setting.

This type of accommodation is particularly suitable for short-term (1 or 2 weeks) courses, so please contact us to request a list of recommended hotels/B&B's.

The School will make the reservation on your behalf, but the bill should be settled directly by the student at the hotel.



A famous and unique university city

Oxford is famous as one of the oldest university cities in the world and the college buildings create a unique atmosphere. Oxford is not only a centre of study; it is also a beautiful city with parks, open spaces and rivers, all of which you can enjoy during your stay here.

As with any bustling cosmopolitan city, Oxford offers a wide range of cultural events all year round in its 5 theatres, 4 cinemas, 6 museums and several music venues.

If you want to go out with your friends, you will find a huge choice of restaurants and pubs for all ages and tastes. In short, there is something for everyone!

A city in the heart of England

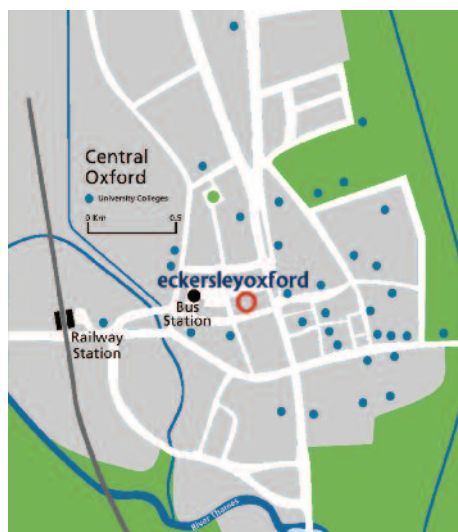
Oxford has always been a safe environment for students; a place to enjoy everything a famous city has to offer. And because Oxford is so central, you are never too far from other interesting places: London is only 50 minutes away by train, and even Edinburgh is not too far to go for a long weekend.

School location

The school is right in the city centre near the Oxford University colleges, shops, theatres and museums.

We are just 1 minute's walk from the bus station, where buses from the airports and other cities arrive. We are 10 minutes' walk from the railway station.

Buses from all parts of Oxford stop near the school.





During the week

Each week at Eckersley we offer a diverse social programme which incorporates all of the main cultural sights and attractions of Oxford.

Our social programme enables you to practice the language and vocabulary that you have learnt in classes through everyday activities such as college visits or punting.

We offer 3 free social activities per week ranging such as sports activities, walking tours of Oxford and pub evenings.

Weekends

Oxford is perfectly located with fantastic transport links to most parts of the UK. Historical and cultural locations such as London and Stratford-upon-Avon are accessible in under 1 hour, and Bath and Brighton in under 2.

Weekend tours are available to book at the office to destinations further afield such as Edinburgh and Paris as well as more local destinations such as London and Bournemouth.

Sample programme

Monday – Walking tour of the city centre

Tuesday – Museum Visit

Wednesday – Theatre Evening

Thursday – Ice Skating

Friday – Pub Evening





Getting here

Oxford is located within easy reach of several of the major airports in the United Kingdom.

London Heathrow is the nearest airport to Oxford and is around 80km away. There is a very reliable bus service which departs throughout the day and night and takes approximately 90 minutes to Oxford's Gloucester Green Bus Station. We will be happy to arrange a private taxi from London Heathrow to your accommodation. This will cost £140 each way.

London Gatwick also has a very reliable bus service and is located 135km away. The coach service takes approximately 2 hours to Oxford's Gloucester Green Bus Station. A private taxi service is also available and will cost £200 each way.



Within Oxford

Due to our city centre location most students will have to take the bus to school each morning. The bus service is very efficient with both Stagecoach and the Oxford Bus Company offering weekly and monthly tickets which allow unlimited travel.

One other popular way to travel within Oxford is bicycle and you can hire one at various locations in the city. Please ask at the office for more details.



Application form

contact details

Family name:		First name:	
Male <input type="checkbox"/>	Female <input type="checkbox"/>	Date of birth: dd/mm/yy	
First language:		Nationality:	
Passport number:			
Occupation:			
Address:			
City:		Post code:	Country:
Telephone:		Mobile:	
Fax:		Email:	
<i>Please give the details of who to contact in an emergency</i>			
Name:		Relationship to you:	
Telephone:		Email:	

Personal information

Have you got any medical conditions which the school needs to know about?

How did you hear about Eckersley Oxford? _____

Course information (per week)

Intensive English 27.5 hours (intensive course):	<input type="checkbox"/>			
Intensive English 18 hours (semi-intensive course):	<input type="checkbox"/>			
Intensive English <i>Plus</i> exam preparation:	IELTS <input type="checkbox"/>	FCE <input type="checkbox"/>	CAE <input type="checkbox"/>	
One-to-one lessons (number of 1:1 hours tuition):	5 <input type="checkbox"/>	10 <input type="checkbox"/>	15 <input type="checkbox"/>	
	20 <input type="checkbox"/>	25 <input type="checkbox"/>	30 <input type="checkbox"/>	

Course start date: dd/mm/yy	Course finish date: dd/mm/yy	Number of weeks:
Are you a beginner in English? Yes <input type="checkbox"/> No <input type="checkbox"/>		

Flight details

Arrival:	airport	flight number	date dd/mm/yy	time hh:mm
Departure:	airport	flight number	date dd/mm/yy	time hh:mm

Airport transfer

Do you want the school to arrange a taxi transfer for you?

yes on arrival ☐ yes on departure ☐ yes on arrival and departure ☐ no ☐

Application form

Accommodation

If you are studying for at least 15 hours a week and would like us to arrange accommodation for you, please complete this part of the form.

Accommodation is reserved from the Sunday before the course begins until the Saturday after it ends.

Accommodation type

homestay ☐ homestay-private bathroom ☐ residence ☐ No accommodation needed ☐

Arrival date on Sunday: dd/mm/yy

Departure date on Saturday: dd/mm/yy

Please tell us about any special requirements (eg: allergies, diet)

What are your hobbies or interests?

Homestay this information will help us to find the most suitable accommodation for you:

Do you smoke? yes ☐ no ☐ Would you prefer a non-smoking family? yes ☐ no ☐

Would you accept a family with young children? yes ☐ no ☐

Would you accept a family with a pet (dog, cat, bird etc)? yes ☐ no ☐

Residence (female students only)

single room ☐ shared room ☐

Payment of Deposit

We need a deposit of £300 to confirm your enrolment and to book your accommodation. Please choose a method of payment.

Cheque (British bank cheques only) ☐ Credit/Debit card ☐ Bank transfer ☐

Cheque make cheques payable to: Eckersley Oxford Limited

Credit card Visa ☐ Mastercard ☐

Name of cardholder

Signature of cardholder

Address of cardholder

Card number Expiry date: mm/yy Security code: _____

- ☐ I authorise the school to charge £300 deposit
- ☐ I authorise the school to charge the balance of tuition and accommodation fees 4 weeks before the start of the course (we will confirm the amount when we receive this form)
- ☐ I authorise the school to charge the full amount now

Bank transfer details

Please make sure that your name appears on the transfer document. Please pay all bank charges.

Account name: Eckersley Oxford Limited

Bank: HSBC

Bank address: 65 Cornmarket Street, Oxford, OX1 3HY

Sort code: 40-35-34 **Account number:** 62751038

Swift code: MIDLGB22 **IBAN Number:** GB64MIDL40353462751038

☐ I have read and understood the terms and conditions of the School.

For students under 18 years old, a parent or legal guardian should sign this form.

Name:	Signature:	Date: dd/mm/yy

Terms and Conditions

Please read this; it is an agreement between the school and the student.

How to book a course

To secure a place on an Eckersley Oxford course, please return the Application Form together with payment of a non-refundable deposit of £300, or book online at www.eckersley.co.uk

Payment of fees

On receipt of the application form and deposit, a letter of confirmation is sent with a Statement of Fees which should be settled at least 30 days before the course starting date. In the case of registration less than 6 weeks before the course starting date, the full amount of the cost of the course must be sent with the Application Form.

PLEASE NOTE: students will not be allowed to start their course unless FULL PAYMENT has been received by the School. All bank charges must be paid by the student.

PLEASE NOTE: if you require a visa the School will provide the visa letter or Certificate of Acceptance of Studies (CAS) only when full payment has been received by the School. All bank charges must be paid by the student. In the event of an unsuccessful application all fees will be returned in full, less the cost of the CAS.

Accommodation address

Students who have requested the school to book homestay accommodation will receive details of the address at least 5 days before the course starting date, unless they enrol late. This enables those students travelling independently to let the homestay host know of their approximate time of arrival.

Conditions of cancelling or changing a course by the student

1. If the School receives the cancellation before the course starting date, the School will retain the deposit.
2. After the course has started, a student must give 10 days' written notice to the Principal of changes to or cancellation of a course. A cancellation fee equivalent to 1 week's course fees will be charged. Refunds cannot be made for non-attendance, absence due to illness or any other cause.
3. If a student wishes to be absent from the course for 1 or 2 weeks for the purposes of taking holiday s/he must give the Principal at least 2 weeks' notice in writing.
4. Students who choose to exchange their original choice of course for one of greater value must pay the difference between the two at the time of requesting the upgrade.
5. Any refund due when a course is changed or cancelled, or a holiday taken, will be paid to the person who paid for the student's course at his/her home address at the end of the course. 'End of the course' here is defined as the last date of the course specified on the Application Form.
6. If a student is denied a student visa or a study permit and provides the School with a copy of the rejection letter on or before the first day of classes, the School will refund the course fee.

Change or cancellation of a course by the school

Sometimes it is agreed between the School and a student that it would be beneficial for the student to be moved to another course. When this happens only a course of at least equivalent cost will be offered by the School. The School reserves the right to cancel a course, or make changes to course arrangements, without liability, if forced to do so for reasons beyond its control. If this happens, the School will seek to offer alternative arrangements, dates or venues.

If the school cancelled a course booked and paid for by a student in accordance with these terms other than for reasons beyond its control, and did not offer an alternative acceptable to the student, the school would pay compensation as follows:

1. Where the cancellation is before the start of the course, compensation equal to the deposit paid by the student or
2. Where cancellation is after the start of the course, compensation equal to one week's fees.

Liability and Insurance

Students should make sure that they organise their own travel insurance to cover medical costs and repatriation costs in the case of an illness or accident. The School acts only as an intermediary between its students and travel organisations and between students and homestay. Unless and to the extent caused by the School's negligence, the School cannot be held responsible for any delay or accident during a journey nor for any incident which may happen during the student's stay in a homestay.

The School will, however, endeavour to defend the student's interests in the event of breach of contract on the part of the travel organisations or the homestay host. The School reserves the right not to allow on the course a student suffering from any illness, medical condition, or mental or physical disability which has not been disclosed on the Application Form. This brochure, issued by the School, gives the only terms and information that can be referred to in the event of a disagreement between the student and the School. These terms and conditions are governed by English law and do not affect your statutory rights under English law.

Personal information and photographs

We use the personal information that you give us, including information about your health and religious or dietary requirements, to perform our contract with you. We may also use it to ensure that we comply with UK law, for internal training, or to send you further information about our courses and services. We do not share your details with third parties other than as necessary to perform our contract with you.

The information you give us is kept on our computer system, and is accessible by the school and offices in the group of companies to which the School belongs, including those outside the European Union. If you do not want to receive further information from us, please write to us at the address below. Please contact us if you want to see a copy of the information we hold, or have questions about our use of your information.

The School reserves the right to use photographs taken during courses to illustrate its promotional material. If a student wishes that his or her photo should not appear in this material, they should advise the school during the photo-shoot. These photos have no commercial or contractual value.

Information about the school

In these terms "the School" means Eckersley Oxford. Courses at the School are operated by Eckersley Oxford Limited, a company registered in England and Wales under company number 07341034 and with registered office at: 38 Binsey lane, Oxford, OX2 0EY United Kingdom. Tel: +44 (0)1865 258300 fax: +44 (0)1865 244696

All information is correct at the time of going to print.

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our past building your future



English language training in Oxford

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14 Friars Entry, Oxford, OX1 2BZ United Kingdom
Tel: +44 (0)1865 721268 Fax: +44 (0) 1865 233968
email: english@eckersley.co.uk
www.eckersley.co.uk